

**UCO BANK
ZONAL OFFICE
BHUBANESWAR**

**TENDER FOR
SUPPLY AND INSTALLATION OF
ONE NO.6 PASSENGER HYDRAULIC LIFT
AT UCO BANK BUILDING, ASHOK NAGAR, BHUBANESWAR.**

**PART – I
(TECHNO COMMERCIAL BID)**

**GENERAL CONDITIONS,
SPECIAL CONDITIONS
&
TECHNICAL SPECIFICATIONS**

**UCO BANK
ZONAL OFFICE, BHUBANESWAR,**

NOTICE INVITING TENDER

Sealed tenders on item rate basis are invited by UCO Bank from Reputed and Multinational Firms having sound Technical capacity for installation of new LIFT (HYDRAULIC) at UCO Bank Building at C-2, Ashok Nagar, Bhubaneswar – 751009

Name of the Work:

DESIGN, SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF ONE NUMBER OF 6 PASSENGER HYDRAULIC LIFT AT UCO BANK, ZONAL OFFICE, BHUBANESWAR.

Location :

UCO BANK, UCO Bank Building, C-2, Ashok Nagar, Bhubaneswar-751009

A. Estimated Cost :

Rs.9.00 Lakhs (Rupees Nine Lakhs Only) excluding GST.

B. Time of Completion-

8 Weeks from the date of written orders to commence the work or from the date of handing over of the site, whichever is later (in accordance with the phasing, if any).

C. Earnest Money Deposit (EMD):

The tender shall be accompanied by earnest money deposit of **Rs.9,000/- (Rupees Nine Thousand only)** in the form of Crossed Demand bank draft issued in favour of 'UCO BANK, ZONAL OFFICE, BHUBANESWAR' payable at BHUBANESWAR without which tender will be liable to rejection. Earnest money deposit in respect of the successful tenderer will be retained.

D. Initial Security Deposit (ISD):

The successful tenderer to whom the contract is awarded will have to deposit as "initial security deposit" (ISD) a further sum to make up 1% of the value of the accepted tender including the Earnest Money. ISD may be submitted in the form of Demand Draft. The initial Security Deposit will have to be made within 7 days from the date of acceptance of tender, failing which the Bank at its discretion may revoke the letter of acceptance and forfeit the Earnest Money deposit furnished along with the tender.

E. Release of Retention Money:

100% after the completion of satisfactory job work. Retention money will not bear any interest.

F. Date & Place of Submission of Tender:

20.04.2024 up to 4:00 P.M. at General Administration Department, UCO BANK, Zonal office, Bhubaneswar-751009

G. Tender addressed to:

THE ZONAL MANAGER
UCO BANK, ZONAL OFFICE, 2nd FLOOR
C-2, ASHOK NAGAR, BHUBANESWAR-751009

H. Opening of Tender:

The Technical & Commercial bid will be opened in the said office on 20.04.2024 at 4.30 pm. The date for opening the price bid will be intimated subsequently only to such firms whose technical bids is found qualified as per the pre qualification terms and conditions. The Tenderers are requested to participate during the opening of the Tender.

I. Mode of Submission of Tender

The tender should be submitted at the General Administration Department, Zonal Office, UCO BANK, Bhubaneswar in two separate sealed covers super scribed Part-I and Part-II containing the documents as under :-

Part-I: Covering letter, Earnest Money, PAN, GST Registration Certificate & filled tender documents.

Part-II: Price Bid only.

Two sealed envelopes should always be placed in another **sealed cover** with the name of the project super scribed on the envelope mentioning 'DESIGN, SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF ONE NO. 6 PASSENGER HYDRAULIC LIFT at UCO BANK, ZONAL OFFICE, BHUBANESWAR '. Envelope containing Technical and commercial Bid is to be super scribed as "Technical and Commercial Bid" and the envelope containing price bid should be super scribed as "Price Bid" as the case may be and submitted on the prescribed date and time as detailed below. The sealed Tenders are to be dropped in the Tender Box kept at the office of :

THE ZONAL MANAGER
UCO BANK, ZONAL OFFICE, 2nd FLOOR (GAD)
C-2, ASHOK NAGAR, BHUBANESWAR-751009

The Bank reserves the right to accept or reject any or all the tenders received and to place order on one or more firms without assigning any reason whatsoever. The notification of award of contract will be made in writing to the successful tenderer by the Bank.

PRE-QUALIFICATION CRITERIA :

For Design, Supply, Installation, Testing & Commissioning of one number of 6 passengers Hydraulic Lift at UCO Bank Building, UCO Bank, Zonal Office, Bhubaneswar-9

- a) The bidder should have experience in executing the similar work as under at Public Sector Bank/ RBI/Govt. Organisations/PSU at Bhubaneswar:
 - i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost within 7 (seven) years ending last day of the month previous to the one in which applications are invited.
 - Or
 - ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost within 7 (seven) years ending last day of the month previous to the one in which applications are invited.

Or

- iii) One similar completed work costing not less than the amount equal to 80% of the estimated cost within 7 (seven) years ending last day of the month previous to the one in which applications are invited.

Similar work means "Design, Supply, Installation, Testing, Commissioning and maintenance of passenger Hydraulic lifts".

- b) The completion certificate issued by the Head of the Organization will have to be furnished along with the Tender document. The completion certificate along with copy of the client work order must clearly indicate:

- 1) The date of completion of work-
- 2) Nature of work-
- 3) Whether the work has been completed satisfactorily-
- 4) Completed value of the work-

- c) The bidder should have fully equipped service center in Bhubaneswar or in Odisha.

- d) The bidder should have PAN card, GST registration and other registration certificate/licenses if

e. The firm shall have at least 5 installations in Bhubaneswar for any Central / State Government, Central Autonomous Body , Central Public Sector undertaking with satisfactory maintenance record for the past 7 years and adequate maintenance/service setup in Bhubaneswar.

f. The Firm should be registered with Tax Authorities for GST, IT etc. They shall have valid PAN, GST registration numbers.

"INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR TENDERING"

Technical Terms & Conditions

1. Location

The Lift will be installed at **UCO Bank Building, UCO BANK, C-2, Ashok Nagar, Bhubaneswar-9**. The work shall be executed as per Specifications.

- 2. The tenderer should in his own interest visit the site and familiarizes himself with the site conditions before tendering.

3. Terms & Payment :

The Following percentage of contract rates for the various items included in the contract shall be payable against the stage of work shown herein.

3.1 80% after initial inspection and delivery at site in good conditions on pro-rata basis.

3.2 10% after completion of installation in all respect.

3.3 Balance will be paid after 3 months of testing commissioning trial run and handing over to the Bank of beneficial use.

4. Rates : The rates quoted by the tenderer, shall be firm and inclusive of all taxes (including works contract taxes, GST etc) duties and levies and all charges for packing forwarding, insurance, freight and delivery, installation, testing and commissioning etc at site including temporary constructional storage, risk , over head charges general liabilities/obligations and clearance from local authorities. The GST will be paid as per norms.
5. The Contractor has to carry out routine and preventive maintenance for 12 months from the date of handing over. Nothing Extra shall be paid.
6. Completeness of tender: All sundry equipment, fittings, unit assemblies, accessories, hardware items, foundation bolts, termination lugs for electrical connections, and all other items which are useful and necessary for efficient assembly and installation of equipment and components of the work shall be deemed to have been included in the tender irrespective of the fact whether such items are specifically mentioned in the tender documents or not.
7. Storage and custody of materials: The LIFT machine room, if available, may be used for storage of sundry materials and erection equipment or else the agency has to make his own arrangement. No Separate storage accommodation shall be provided by the office. Watch and ward of the stores and their safe custody shall be the responsibility of the contractors till the final taking over of the installation by the department.

8. Care of the Building:

Care shall be taken by the contractor while handling and installing the various equipments and components of the work to avoid damage to the building. He shall be responsible for repairing all damages and restoring the same to their original finish at his cost. He shall also remove at his cost all unwanted and waste materials arising out for the installation from the site of work.

9. Completion of period: The completion period of 30 weeks indicated in the tender documents is for the entire work of planning, designing, supplying, installation testing, commissioning and handing over of the entire system to the satisfaction of the Bank.
10. Performance Guarantee: The tenderer shall guarantee among other thing, the following:
 - a) Quality, Strength and performance of the materials used.
 - b) Safe mechanical and electrical stress on all parts under all specified conditions of operation.
 - c) Satisfactory operation during the maintenance period.
11. Guarantee: All equipment shall be guaranteed for a period of 12 months from the date of taking over the installation by the department against unsatisfactory performance and/or breakdown due to defective design, workmanship of material. The equipments or components, or any part thereof, so found defective during guarantee period shall be forthwith repaired or replaced free of cost, to the satisfaction of the Bank.
12. Power Supply: Electric service connection of 415 Volt, 3 phase, 4 wire, 50 Hz, AC supply shall be provided by the Office for installation purpose free of charge.
13. Water Supply: Shall be made available by the office at one point.
14. Data Manual and Drawing to be furnished by the tenderers.
 With Tender: The Tenderer shall furnish along with the tender, detailed technical literature, pamphlets and performance data for appraisal and evaluation of the offer.
15. Extent of Work: The work shall comprise of entire labour including supervision and all

materials necessary to make a complete installation and such tests and adjustments and commissioning as may be required by the office. The term complete installation shall not only mean major items of the plant and equipments covered by specifications but all incidental sundry components necessary for complete execution and satisfactory performance of installation with all layout charts whether or not those have been mentioned in details in the tender document in connection with this contract.

15.1 Minor building works necessary for installation of equipment, foundation, making of opening in walls or in floors and restoring to their original condition, finish and necessary grouting etc. as required.

15.2 Maintenance (Routine and Preventive) for one year from date of completion and handing over.

15.3 The work is turnkey project. Any item required for completion of the project but left inadvertently shall be executed within the quoted rates.

16. Inspection and Testing: After completion of the work in all respect the contractor shall offer the installation for testing and operation.
17. Compliance with Regulations and Indian Standards. : All works shall be carried out in accordance with relevant regulation, both statutory and those specified by the Indian Standard related to the works covered by this specification. In particular, the equipment and installation will comply with the following:
 - i) Factories Act
 - ii) Indian Electricity Rules.
 - iii) I.S. & B.S. Standard as applicable.
 - iv) Workmen's Compensation Act.
 - v) Statutory norms prescribed by local bodies.
18. The Contractor(s) shall take all precautions to avoid accidents by exhibiting necessary caution boards day and night, speed limit boards, red flags, red lights and providing barriers. He shall be responsible for all damages and accidents caused to existing/new work due to negligence on his part. No hindrances shall be caused to traffic during the execution of the work. In case of any accident of labours/contractual staff's the entire responsibility will rest on the part of the contractor and any compensation under such circumstances if becomes payable the same shall be entirely born by the contractor and department shall have not role on this account.
19. The contractor shall leave such recesses, holes, openings etc. as may be required for the electric, air conditioning and other related works. (For this purpose any required inserts, sleeves, brackets, conduits, base plates, clamps etc. Shall be arranged by the contractor and fix the same at the time of casting of concrete, stonework & brick work, if required and nothing extra shall be payable on this account.
20. The contractor shall be responsible for the watch and ward of the site/property/material.
21. The contractor shall ensure quality construction in a planned and time bound manner. Any sub-standard material or work beyond set out tolerance limits shall be summarily rejected.
22. The contractor shall have to engage well experienced skilled labour and deploy modern T&P and other equipment to execute the work.
23. The contractor will have to ensure that the skilled labour i.e. wireman etc. engaged

in the execution of the work must possess valid electrical license; otherwise he will not be permitted to execute the work.

24. The contractor shall be responsible for removal of all defects in the work during the guarantee/warranty period. The department shall carry out routine maintenance only. However, if any failure is noticed during this period which is attributable to poor quality of material and bad workmanship, the contractor will be required to rectify the same at his own cost, failure of which the department will be at liberty to get the defects rectified at the risk & cost of the contractor. The contractor will also be required to carry out his own inspection/testing during the guarantee/warranty period and attend to any defect taking place during this period.
25. The Department is free to get the lift inspected from any of the external inspection agency and contractor shall be co-operation with external agency in getting the inspection done. All defects/observation made by the inspecting agency shall be complied by contractor without any extra cost.
26. Indemnity: The successful tenderer shall at all times indemnify the department, consequent on this works contract. The successful tenderer shall be liable, in accordance with the Indian Law and Regulation for any accident occurring due to any cause and Bank shall not be responsible for any accident and damage incurred or claims arising there from during the period of erection, construction and putting into operation the equipments and ancillary equipment under the supervision of the successful tenderer in so far as the latter responsible.
27. Erection Tools: No Tools and tackles either for unloading or shifting the equipments for erection purposes would be made available by the Bank's office. The successful tenderer shall make his own arrangements for all the facilities.
28. Cooperation with other agencies: The successful tenderer shall co-ordinate with other contractors and agencies engaged in the construction of building, if any, and exchange freely all technical information so as to make the execution of this works contract smooth. No remuneration should be claimed from the Bank for such technical co-operation.
29. Mobilization Advance: No Mobilization advance shall be paid for this work.
30. Verification of correctness of Equipment at Destination: The contractor shall have to produce all the relevant records to certify that the genuine equipment from the manufacturer has been supplied and erected.
31. Painting: This shall include cost of painting of entire exposed iron work complete in the installation. All equipments works shall be painted at the works before dispatch to the site.
32. A separate supplementary agreement shall be made with the successful tender.
33. The jurisdiction of the courts, in case of any dispute, shall be Bhubaneswar only.

SCOPE OF WORK:-

The scope of work covers:

A) Design, manufacture, supply, installation, testing and commissioning of one number of 6 passenger Hydraulic elevator. The lift should comprise of the following.

C) One 6 Passenger hydraulic lift

- | | |
|---|------------------------------------|
| 1. Capacity : 1 No. 6 Passengers (408 KG) | 10. Car Flooring: PVC mat flooring |
| 2. Car Body : Stainless steel. | |
| 3. Control System: Micro processor | 11. Car ceiling: SS sheet with |

- | | |
|--|---|
| 4. Infra Red Curtain | Provision of appropriate lighting (CFL/LED) and Fan. |
| 5. Car Doors & Landing Doors: Stainless Steel (Hairline) | 12. Voice Announcer. |
| 6. Speed : 0.63 Mtr/sec | 13. Fireman's Switch |
| 7. 2 stops & 2 openings (G+ 1 Floors) | 14. Intercom |
| 8. Automatic Rescue Device | 15. Floor Position Indicator along with directional indicator at all landings |
| 9. Automatic Center Opening Door of 700 x 2100 mm width X Height | 16. Hand operation (slow speed Maintenance operation) |
| | 17. Emergency stop button |

The elevators/Lift shall be complete in all respects.

The scope of work shall also include the following:

- i. Supplying and erection of machine beams, hitch beams and connected cleats bolts, plates etc. that are required for the lift, landing door frames and doors or other places s required
- ii. All preparatory work such as scaffolding, Civil work inside the lift, buffer support channels and pit ladder, landing door frames (if required) etc.
- iii. Dismantling and all civil/RCC / PCC work (if any) required for lift installation.
- iv. All necessary, Mechanical and electrical works connected with the Design, manufacture, supply at site, painting, testing and commissioning of the elevator inclusive of statutory approvals.
- v. Floor of the car shall be PVC Flooring .
- vi. Interior of the car including doors shall be of stainless steel panels 6 passenger with proper ventilation and illumination level to the extent of a min. of 200 Lux including hand rails inside the car. Hand rails should be stain less steel.
- vii. All fixtures shall be stainless steel
- viii. Combined luminous hall buttons with luminous digital hall position indicators at all doors.
- ix. Battery operated alarm bell and emergency light along with battery charger.
- x. Overload warning indicator in the car in audio-visual mode.
- xi. It will be Contractor's responsibility to display adequate sign boards at respective places during Dismantlement and erection process.
- xii. Contractor shall also take adequate steps to block the entrances to the lift shaft at various levels/ floors to prevent possible accidents.
- xiii. Dismantled material shall be removed from site of work at regular intervals after notifying the owner so as to preserve sufficient working space for erection of new elevators.
- xiv. Electric power for welding, drilling and any other work related to erection of the lifts will be provided by the bank

D) DESIGN CRITERIA FOR 6 PASSENGER HYDRAULIC LIFT:

1. Location: UCO Bank Building, ZONAL OFFICE, C-2, Ashok Nagar, Bhubaneswar-751009
2. Type: Passenger elevator
3. Quantity: (1) one only .
4. Capacity: ONE NO. of 6 PASSANGER
5. Speed: 0.63 metres per second
6. Travel : Vertical
7. No. of landings: 2 stops (Ground + 1 upper floors). Ground Floor front opening & First Floor side opening
8. Power supply available at site: 415 V AC 50 Hz)
9. Landing and car door: Automatic power operated bi parting center operation opening stainless steel panel sliding doors.
10. Signals Landing calls registers, indicators, up/ down (visual), digital position indicator in car and all landings. When pressed UP button car should go up and vice versa
11. Elevator operation: Microprocessor based
12. Allowable level difference + OR -5 mm between car floor and landing

13. Details of car body : Stainless Steel Hairline Finish
14. Car Doors: Stainless Steel Hairline Finish
15. Landing Doors: Stainless Steel Hairline Finish
16. Maximum temperature: 40° C
17. Maximum humidity: 100%
18. Auto rescue device to enable the lift to land at the nearest floor and the doors open automatically during power cut.
19. Infrared curtain sensors to avoid closure of doors during passenger movement.
20. Operation Simplex full collective with or without attendant
21. Button should be Handicap Friendly (Brill Button)
22. Voice Announcer to announce the respective floor number

ANNEXURE-I

SPECIMEN FORMAT OF BANK GUARANTEE

To:

The.....

.....

.....

(To be stamped In accordance with the stamp act)

1. In consideration of UCO BANK, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertaking) Act, 1970, having its head office at 10 BIPLABI TRILOKYA MAHARAJ SARANI (BRABOURNE ROAD), Kolkata-700001 (hereinafter called "UCO BANK") having agreed to engage M/s (Name of the vendor Company) a Company incorporated under the Companies Act, 1956 having its registered office at (Address of the vendor company) (hereinafter called "the said VENDOR") from the demand, under the terms and conditions of UCO BANK'S purchase order/ Letter of Intent bearing no.....dated..... issued to the Vendor and an Agreement no.....dated..... made between UCO BANK and the Vendor for a period of..... in pursuance of Request For Proposal no.....dated.....as modified, (hereinafter called "the said Agreement"), of security deposit for the due fulfillment by the said VENDOR of the Terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs..... (RupeesOnly).
 2. We , [indicate the name of the bank ISSUING THE BANK GUARANTEE] (herein after referred to as "the Bank") at the request of [VENDOR] do hereby undertake to pay to UCO BANK on amount not exceeding Rs..... against any loss or damage caused to or suffered or would be caused to or suffered by UCO BANK by reason of any breach by the said VENDOR of any of the terms or conditions contained in the said Agreement.
 2. We..... [indicate the name of the bank ISSUING THE BANK GUARANTEE] do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from UCO BANK stating that the amount claimed is due by way of loss or damage caused to or breach by the said VENDOR of any of the terms or conditions contained in the said Agreement or by reason of the VENDOR'S failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs
 3. We undertake to pay to UCO BANK any money so demanded notwithstanding any dispute or disputes raised by the VENDOR in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal.
- The payment as made by us under this bond shall be a valid discharge of our liability for payment there under and the VENDOR for payment there under and the VENDOR shall have no claim against us for making such payment.
4. We.....[indicate the name of the bank ISSUING THE GUARANTEE] further agree that the guarantee herein contained shall remain in full force and effect

during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of BANK under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till UCO BANK certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said VENDOR and accordingly discharged this guarantee.

Unless a demand or claim under this guarantee is made on us in writing on or before.....(Expiry of claim period), we shall be discharged from all liabilities under this guarantee thereafter.

5. We.....[indicate the name of bank ISSUING THE GUARANTEE] further agree with UCO BANK that UCO BANK shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said VENDOR from time to time or to postpone for any time, or from time to time any of the powers exercisable by UCO BANK against the said VENDOR and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any variation, or extension being granted to the said VENDOR or for any forbearance, act or omission on the part of UCO BANK of any indulgence by UCO BANK to the said VENDOR or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the VENDOR.

7. We..... [indicate the name of Bank ISSUING THE GUARANTEE] lastly undertake not to revoke this guarantee during its currency except with the previous consent of UCO BANK in writing.

Notwithstanding anything contained herein:

i) Our liability under this Bank Guarantee shall not exceed Rs (Rupees.....) only.

ii) This Bank Guarantee shall be valid upto and

iii) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before..... (date of expiry of Guarantee including claim period).

8. Dated the..... day of..... for (indicate the name of Bank] Yours' faithfully,

For and on behalf of

..... Bank

Authorised Official

ANNEXURE-II
SPECIMEN FORMAT OF AGREEMENT

Article of agreement made this _____ day of _____ 2023
between the "**UCO Bank**, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 (hereinafter referred to as "**Bank**" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns and successors) of the "**ONE PART** and M/s having its registered office at (herein after called "The Vendor") of the other part, which expression should include its successor/s and assignee/s.

Whereas the Bank is desirous of executing Contract forat UCO Bank(hereinafter called "Bank")

And whereas the said work as mentioned in the work order have been accepted and signed by and on behalf of the Vendor.

And whereas the vendor has agreed to execute upon and subject to condition set forth herein and work order, General conditions of contract, special condition of contract, including all other conditions as mentioned, in the work order, specifications and all correspondence exchanged by or between the parties from the submission of tender till the award of work, both letter inclusive, (all of which are collectively hereinafter referred to as " the said conditions") the work described in the said specification and included in the tender at the rates therein set for in UCO Bank Work Order No..... dated201 and amounting to the sum of Rs.(Rupees only) inclusive of all Taxes .

NOW IT IS HEREBY AGREED AS FOLLOWS:

The following documents attached hereto shall be deemed to form an integral part of this Agreement:

- (a) Work order letter no-..... dated
- (b) R.F.P.(Request For Proposal) dated
- (c) Corrigendum (if any) dated
- (d) Annexure attached to this agreement

GENERAL TERMS & CONDITIONS

1. Scope of work:

.....

2.Duration of Contract.....

3.Price and Taxes:

.....

.....

.....

(a) Additional Terms & Condition on GST are as follows:

- Supplier/service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.

- The Supplier/ Service Provider agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN¹. In case there is any

mismatch between the details so uploaded in GSTN by Supplier/ Service Provider and details available with UCO Bank, then payments to Supplier/Service Provider to the extent of GST relating to the invoices/s under mismatch may be retained from due payments till such time the accurate tax amount is finally reflected in the GSTN to UCO Bank's Account and is finally available to UCO Bank in terms of GST laws and that the credit of GST so taken by UCO Bank is not required to be reversed at a later date along with applicable interest.

- UCO Bank has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier/service provider. Any loss of input tax credit to UCO Bank for the fault of supplier shall be recovered by UCO Bank by way of adjustment in the consideration payable.
- Supplementary invoices/debit note/credit note for price revisions to enable UCO Bank to claim tax benefit on the same shall be issued by the vendor for a particular year before September of the succeeding financial year.

The purchase order/ work order shall be void, if at any point of time the vendor is found to be a black listed dealer as per GSTN rating system and further no payment shall be entertained.

2. Placement of Order/Letter Of Indent(LOI):

.....

3. Terms of Payment :

4. a. Performance Bank Guarantee: Vendor shall be liable to furnish a Performance Bank Guarantee equivalent to 10% of work order value prior to or at the time of execution of the Agreement for year with a claim period of further three months, issued by any scheduled commercial bank other than UCO Bank valid for..... months (validity period..... month) + claim period (3 month)) either before or at the time of execution of this Agreement, if the contract is extended/renewed after the completion of initial term, PBG shall be extended or renewed by the Vendor.

The Performance Bank Guarantee shall act as a security deposit and either in case the Vendor is unable to perform the work within stipulated time or..... is delayed inordinately beyond the acceptable levels, the Bank reserves the right to forfeit the same.

Further, the Bank reserves the right to invoke the Performance Bank Guarantee in case the vendor is not able to fulfill any or all conditions specified in this Agreement or Work Order or is unable to complete supply and installation within the stipulated time. This is independent of the Liquidity Damage on.....

Any defect in the work, arising out during the period of one year from the date of..... and not attended by the Vendor withindays from the date of reporting the defect, will be rectified by the Bank through some other agency and the cost thereof will be recovered from the Company from the amount payable to Vendor by the Bank and/or by invoking the Performance Bank Guarantee, without prejudice to Bank's rights and contentions.

The performance Bank Guarantee will be returned to the contractor at the end of three months after expiry of

4.b INSURANCE: Vendor agree to insure the work with third party liability, at their own cost in joint name of the Bank with name being of 'UCO Bank', within 14 (Fourteen) days from the date of

issue of this work order or handing over of site whichever is later and keep the same valid until virtual completion of the work, by an 'ALL RISK' insurance policy for full value of the contract. The insurance policy is to be submitted to us in original.

5. Integrity: Vendor has to execute Integrity Pact as per Bank's format on Non-Judicial Stamp paper of appropriate value.

6. INDEMNITY BOND: Vendor agrees to submit Indemnity Bond as per Bank's format on Non-judicial Stamp Paper of appropriate value .

7. LIQUIDATED DAMAGE: In case of failure to complete the work within the stipulated period of time by fault of the successful vendors, liquidated damage will be deducted as per the stipulation in RFP.

8. FORCE MAJEURE: Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

1. Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics
2. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
3. Terrorist attack, public unrest in work area

Provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The bidder or BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above.

The whole or any part of the party's obligation under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If force majeure event continues beyond the period of three (3) months the parties shall hold consultation to resolve the problem satisfactorily

9. Compliance of laws: The Vendor undertakes to comply with all Laws/Rules/Regulations/Bye – Laws/Notifications etc. for the time being in force.

Change in law clause

Any reduction in the contract price resulting from introduction of any new law, towards leviable taxes, including eligible credits, in respect of goods and services to be supplied under the Contract, then the Parties agree to a downward adjustment to the contract price to reflect the financial impact of such "Change in law" and the financial benefit thereof shall be given to the Bank.

10. CANCELLATION/TERMINATION: Bank reserves its right to cancel the work/purchase order and/or terminate this Agreement by giving 15 days' prior notice in writing to the Vendor without prejudice to its rights and contentions available under this Agreement or under the Law (s) for the time being in force in the following circumstances: -

- a) Unnecessary or unwarranted delay in execution of the work allotted.
- b) Delay in providing the requisite manpower at the Bank's site.
- c) The vendor violates any Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.
- d) Breach of trust is noticed during any stage of the consultancy assignment.
- e) The selected bidder commits a breach of any of the terms and conditions of the bid.
- f) The selected bidder goes in to liquidation voluntarily or otherwise.
- g) An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.
- h) If it is found at any stage that the bidder has concealed any important information or has submitted any false information or declaration particularly regarding any pending legal action or blacklisting status.
- i) If there is any conflict of interest.

j) An attachment is levied or continues to be levied for a period of seven days upon effects of the contract.

k) If vendor fails to complete the assignment as per the time lines prescribed in the Purchase order/ Agreement and/or within the extension, if any allowed.

In addition to the cancellation of work order/termination of the master contract, the Bank reserves the right to appropriate the damages from the earnest money deposit (EMD) provided by the selected bidder and/or forfeit the Performance Bank guarantee furnished by the vendor. The Bank also reserves the right to recover any dues payable by the selected bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and security deposit, if any, under this contract or any other contract/order.

Notwithstanding anything contained hereinbefore, Bank shall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 15 days to the vendor without assigning any reason and without cost or compensation therefor.

11. CONSEQUENCES OF TERMINATION: In the event of termination of the Agreement due to any reason, whatsoever, [whether consequent to the expiry of stipulated term of the Contract or otherwise], UCO BANK shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Vendor shall be obliged to comply with and take all steps to minimize loss resulting from the termination/breach, and further allow the next successor Vendor to take over the obligations of the erstwhile Vendor in relation to the execution/continued execution of the scope of the Contract.

In the event of termination of the Agreement due to the expiry of the term of the Contract and the Agreement is not further extended by UCO BANK, the Vendor herein shall be obliged to provide all such assistance to the next successor Bidder or any other person as may be required and as UCO BANK may specify including training, where the successor(s) is a representative/personnel of UCO BANK to enable the successor to adequately provide the Service(s) hereunder, even where such assistance is required to be rendered for a reasonable period that may extend beyond the term/earlier termination hereof.

Nothing herein shall restrict the right of UCO BANK to invoke the Performance Bank Guarantee and other guarantees, securities furnished and pursue such other rights and/or remedies that may be available to UCO BANK under law or otherwise.

The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

12. Date of Commencement of work: The work shall be deemed to be commenced from **fifteenth** day from the date of receipt of work order or handing over of site whichever is later.

13. Time of Completion: **8 (Eight) weeks** from the date of orders or from the date of handing over of the site, whichever is later.

14. RESPONSIBILITY FOR COMPLETENESS: Any supplies and services which might not have been specifically mentioned in this R.F.P./tender / contract but are necessary for the design, manufacture, supply, testing, handing over, operationalizing, performance or completeness of the contract, shall be provided / rendered as per the time schedule for the efficient and smooth operation and maintenance of the system under Indian conditions. The approval by the Bank at any stage for any supplies by the vendor shall not relieve the vendor of his obligation.

15. Dispute resolution mechanism: The Vendor and the Bank shall endeavour their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

a. The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.

b. The matter will be referred for negotiation between authorised representative of UCO BANK and the Authorized Official of the Vendor. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.

In case any dispute between the Parties, is not settled by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 15 days of the failure of negotiations. Each Party to the dispute shall appoint one arbitrator of their own choice and the two appointed arbitrators shall appoint the third arbitrator who will act as the presiding arbitrator. Arbitration shall be held in Kolkata and conducted in English as per provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof.

The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document.

The Vendor shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties, rather shall continue to render the Service/s in accordance with the provisions of the SLA notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.

16. Others Terms-

A. Nothing contained in this Agreement shall be construed as establishing or creating between the Parties, a relationship of master and servant or Bank and agent.

B. The Vender shall be jointly and severally liable to and responsible for all obligations for performance of works including that of its Associates under the Agreement.

C. The Vender shall at all times indemnify and keep indemnified Bank any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its (Agency) employees or agents or by any other 3rd Party resulting from or by any action, omission or operation conducted by or on behalf of the Agency.

D.Governing Laws & Jurisdiction of the court

This Agreement shall be governed by the Law(s) of India for the time being in force and the Rules made thereunder from time to time and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts of

E. All other Terms & Conditions will remain same as stipulated in our R.F.P/Tender and subsequent Corrigendum datedwork order no.....dated..... along with your offer, the article of agreement etc would form part of the contract document.

F. Non-Disclosure : The Vendor must undertake that they shall hold in trust any information received by them, under the Contract/Agreement, and shall maintain confidentiality of such information.

G. Non Assignment: Vendor shall agree that neither the subject matter of the agreement nor any right here in shall be transferred,sub-contracted,assigned or delegated to any third party by the successful bidder without prior written consent of the Bank.

In witness where of the Bank and the vendor have set their respective hands on the day and year first herein above written.

Signed on behalf of the UCO Bank

Signature on behalf of the vendor

By its duly authorized Officer

in presence of:

In presence of:

1) Signature.....

1)Signature.....

Name with address:

Name with address:

2) Signature.....

2) Signature.....

Name with address

Name with address:

ANNEXURE-III

(SPECIMEN FORMAT OF OEM Declaration Form)

No.....

Date:

.....

To

The.....)

.....

UCO Bank

.....

Sub:

Ref No:

Dear Sir,

We..... who are established and reputable manufacturer of having factories at..... do hereby certify that all the components/parts/assembly/software used in the..... are original with new components/parts/assembly/software & that no refurbished/duplicate/second hand components/parts/assembly/software are used or would be used.

We hereby extend our full guarantee & warranty as per terms & conditions of the RFP and services, offered against this invitation by us. We also confirm that back to back spare & skill arrangement has been made with for providing support services to UCO Bank under this contract.

Yours faithfully,

Authorised Signatories

(Name & Designation)

Date

For and on behalf of M/s.....

(Name of manufacturer)

Note: This letter of authority should be on the letterhead of the manufacturer/OEM & should be signed by a competent person of the manufacturer.

Annexure-IV

SPECIMEN FORMAT OF INTEGRITY

(To be executed on non-judicial stamp paper of requisite value)

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at 10, BTM Sarani, Kolkata-700001 herein after referred to as "**Bank**" (which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) of the "**ONE PART**

And

..... Herein after referred to as "The Bidder/Contractor".

Preamble

The Bank intends to award, under laid down organizational procedures, contract/s for.....The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder (s) and / or contractor (s).

In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Bank.

1.The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

- a. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders (s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
- c. The Bank will exclude from the process all known prejudiced persons.

2. If the Bank obtains information on the conduct of any of its employees which is criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions.

Sections 2 – Commitments of the Bidder (s)/Contractor(s)

1.The bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- a. The Bidder(s) contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process of the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in exchange any advantage or during the execution of the contract.
- b. The Bidder(s) /Contractor(s) will not enter with other Bidders into any undisclosed agreement of understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process .
- c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act, further the Bidder(s) / contractors will not use improperly for purposes of competition or personal gain, or pass on to others, any information or document provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- d. The Bidder(s) / Contractor (s) of foreign origin shall disclose the name and address of the Agent/representatives in India, if any. Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/Contractor(s).

Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.

e. The Bidder(s)/Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

2. The Bidder (s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3: Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder (s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex-B".

Section 4 : Compensation for Damages

1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Guarantee.

Section 5 : Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anti corruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.
2. If the bidder makes incorrect statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

Section 6 : Equal treatment of all Bidders/Contractors/subcontractors.

1. The Bidder (s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before signing the contract.
2. The Bank will enter into agreements with identical conditions as this one with all bidders, contractors and subcontractors.
3. The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 : Criminal charges against violated Bidder(s)/Contractor(s)/Sub contractor(s).

If the Bank obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section 8 : Independent External Monitor/Monitors

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and

performs his functions neutrally and independently. He reports to the Chairman & Managing Director, UCO Bank.

3. The Bidder(s)/Contractor (S) accepts that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor.

The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder (s)/Contractor(s)/Subcontractor(s) with confidentiality.

4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.
6. The Monitor will submit a written report to the Chairman & Managing Director, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should be occasion arise, submit proposals for correction of problematic situations.
7. Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the UCO Bank.
8. If the Monitor has reported to the Chairman & Managing Director, UCO Bank a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director, UCO Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9. The word "Monitor" would include both singular and plural.

Section 9 – Pact Duration.

This pact begins when both parties have legally signed it, and expires for the contractor is 10 months after the last payment under the contract.

If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by Chairman and Managing Director, UCO Bank.

Section 10 – Other provisions

- This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank i.e. Kolkata.
- Changes and supplements as well as termination notices need to be made in writing.
- If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members.
- Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & on behalf of the Bank)
(Office Seal)
Place _____
Date _____

Witness : (Name & Address)

(For & On behalf of Bidder/Contractor)
(Office Seal)
Place _____
Date _____

Witness : (Name & Address)

Annexure-V

SPECIMEN FORMAT FOR LETTER OF UNDERTAKING & INDEMNITY

(To be executed on non-judicial stamp paper of requisite value)

To
UCO Bank

.....

.....

In consideration of UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings Act, 1970 as amended from time to time having its Head Office at 10, Biplabi Trailokya Maharaj Sarani, Kolkata-700 001 (hereinafter Referred to as "the Bank" which expression shall include its successors and assigns) at our request and on the strength of our statements and representation contained in our letter dated agreeing to appoint us as vendor/ Contractor for, we,, a Company incorporated under the Companies Act, 1956 having its registered office at - (full address) do hereby irrevocably and unconditionally agree and undertake that:

- 1) We shall, at all times hereinafter, save and keep harmless and indemnified the BANK, including its respective directors, officers, and employees and keep them indemnified from and against any claim, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the said contract and any damage caused from and against all suits and other actions that may be instituted taken or preferred against the BANK by whomsoever and all losses, damages, costs, charges and expenses that the BANK may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws, regulations, notifications guidelines and also from the environmental damages, if any, which may occur during the contract period.
- 2) We shall, during the contract period, ensure that all the permissions, authorizations, consents are obtained from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.
- 3) Our obligations herein are independent, irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of the BANK or Indemnifier or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnifier.
- 4) In case we fail to pay the losses, damages and expenses as claimed and demanded by the Bank,

Bank shall be entitled to recover the amount by invoking Performance Bank Guarantee furnished by us for **replacement of existing lift installed at UCO Bank Building at C-2, Ashok Nagar, Bhubaneswar-9 under buyback arrangement without any prior notice to us.**

- 5) This Letter of Undertaking & Indemnity shall survive the Agreement entered into between the Bank and us.

Dated, this.....day of20

.....

(Signature of the Authorized Signatory of vendor along with the seal of the Company)

ANNEXURE-VI

FORMAT OF TERMS & CONDITIONS OF COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (AMC)

1. The Bank, at its discretion may enter into Annual Maintenance Contract with the successful bidder will cover replacement of all types of defective / worn out parts, consumables and labor, after the expiry of the warranty period .
2. The AMC Charge will be governed / stipulated as per RFP.
3. The AMC Charges should cover the regular maintenance of the machine, cost of the replaced parts, consumables and also the manpower cost except electrical power. It may be noted by the bidder that Bank will not provide any kind of assistance in the form of men/material and the Bidder will have to make his own arrangements for deputing the required skilled manpower including all necessary spares to set right the reported/observed defects, to allowed repairs to the Machines and trouble shooting in the event of any breakdown. The scope of the contract shall include all costs, transport, handling, insurance charges and including all taxes, duties, levies for the following.
4. Preventive maintenance like periodical servicing, trouble shooting, settings, adjustments, cleaning, oiling, greasing at periodical intervals to ensure (i) smooth and trouble free working of the system and (ii) the performance of the machine at the contracted capacity.
5. Troubleshooting, settings, adjustments including cost of repair/supply of spares/ components/sub-systems.
- 6) Scope of work:Duration of Contract.....
- 7) There should be a preventive maintenance during the AMC period, such preventive maintenance should be at least once in three months.
- 8). AMC is the sole responsibility of the original vendor irrespective of whether such services are outsourced or not. Bank may not enter into AMC with the vendor of the machines In case of Closure of the Principals, Closure of the operations of the offered company in India , Closure of manufacturing of the machines itself in case of supplying / maintaining / supporting the machines or any other genuine reasons.

The following terms and conditions shall apply to the AMC contract.

- a) Payment will be made once in a quarter on the basis of pro rata rate after satisfactory completion of service during the period by user branch.
- b) Any breakdown of the machine / shortfall in its performance will be intimated to the vendor by the Bank and the vendor shall attend to the fault within 48 hours and rectify the same within 2 working days of such reporting. If the machine is not being attended within the said 2 days, a penalty of Rs 1000/- will be levied for each day of delay and recovered from the quarterly payment due to the vendor.
- c) The bidders shall be required to ensure availability of adequate quantity of spares for smooth running of the machines, which shall be kept within easy reach so that the machines can be repaired within the time stipulated above.

Accepted all Terms & Conditions on behalf of _____

(With seal)

Signature _

Name

Designation

DULY AUTHORIZED SIGNATORY

Date:

Application Format for Vender

Desired requirements:

1	Name of the Firm/ Organization			
	Registered Office			
	BHUBANESWAR Office			
	Telephone No.			
	Fax No.			
	E-mail			
2	Year of Establishment.			
3	Status of the firm :			
4	Name and Qualification of Directors / Partners / Proprietor	Name	Designation &	Mobile No.
5	Name of the bankers.	Name of the bank: Name of the branch: Phone Nos.: Contact person phone no.		
6	Satisfactory evidence :	Year	Turnover Rs. in Lakh	Profit
		31 .03.2021		
		31.03.2022		
		31 .03.2023		
		Certified copies of last 3 years Balance Sheet, Profit & loss A/C, IT Return be submitted.		
7	Registration with Tax Authorities			

	i)Income-Tax - Registration No & (PAN) No.	
	ii) EPF Reg. No.(if applicable)	
	iii)ESI Reg. No. (if applicable)	
	iv) GST No.	
	v) WCT Reg. No. .(if applicable)	
8	No. of years of experience in the field-Mention fields of activities.	(Minimum Experience-2 years construction/repair jobs as contractors)
9	Whether ISO certified? Furnish details.	
10	Detailed description and value of works done and Maintenance works on hand in last 5 years from Banks and others (as per Annex. V & VI as attached)	

11	Please give reference with address and telephone no. of two persons for whom you have executed similar works of importance who may be directly contacted by the bank about the ability, competence or capability.	1.
		2.
12	Any other information	

Note: Where copies are required to be furnished, these are to certified copies preferably by the concerned agencies or a Govt. Officer. In case you intend to give further / more information, please attach separate sheet/s.

Signature and Seal of the Applicant.

ANNEXURE - VII

Details of Lift Installations maintained by the Tenderer :

Sl. No.	Location & Address of the Lift Installation Concerned Person	Name and Contact Nos of the Lift	Description of the Lift	Make of the Lift.	Year of Installation
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ANNEXURE - VIII

Details of the Lift Installations work done by the Tenderer :

Sl No	Location&Name and Address of the Lift Installation Concerned Person	Description of the Lift	Total No of floors	Year of Installation	Amount of work in Lakh.
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**UCO BANK
ZONAL OFFICE
BHUBANESWAR**

**TENDER FOR SUPPLY AND INSTALLATION OF ONE NO.6
PASSENGER HYDRAULIC LIFT AT UCO BANK BUILDING,
C-(2), ASHOK NAGAR, BHUBANESWAR-751009**

**PART – 2
(PRICE BID)**

